



PORT MOODY
SECONDARY
SCHOOL

Home of the
BLUES

300 Albert Street
Port Moody, BC V3H 2M5
School District 43 (Coquitlam)
Phone: 604.939.6656
Fax: 604.937.8057

A Tradition of Excellence

Principal's message

I am excited about the start of the new school year and my first September at Port Moody Secondary. Hopefully families have had a wonderful summer break and students are recharged and ready to start another school year. We have been accepting new registrations throughout the summer and our school is on track to continue to grow. We are looking forward to welcoming back our returning students and we know our new students will be accepted and embraced into the Port Moody family.

Grade 9 Orientation

Our SOAR leadership students will be running our Grade 9 orientation this Thursday August 31st starting at 10:00 am. Grade 9 students will be here at Port Moody for two hours learning about the school and having their school photos taken.

School START UP Tuesday, September 5, 2023: (First Day)

- 10:00 AM (**Gr 9s** attend) students will attend Homeroom for attendance, schedules, fee statements, and Grade 9 assembly.
- 11:00 AM (**Gr 10s** attend) students will attend Homeroom for attendance, fee statements, and Grade 10 assembly
- 12:00PM (**Gr 11s** attend) students will attend Homeroom for attendance, fee statements, and then Grade 11 assembly.
- 1:00PM (**Gr 12s** attend) students will attend Homeroom for attendance, fee statements, and then Grade 12 assembly.

Starting on September 6th students will follow the bell schedule below.



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BELL SCHEDULE - Wednesday, Thursday & Friday (Sept. 6-8) – ALL students

Block	Schedule
Flex/Homeroom All students must attend	8:30 – 8:57
1	8:59 – 10:15
2	10:19 – 11:35
3 / Lunch	11:35 – 12:25
4	12:29 – 1:45
5	1:49 – 3:05

Lockers

Students will be assigned lockers on Tuesday September 5th during their time in homeroom.

School Supplies

There is no school supply list. Students should just bring basic supplies on the first day (binder, paper, pen, pencil, ...). Individual teachers will specify if other items are required.



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An APP and E- FORM to keep us connected!

Please check our updated Port Moody website often for information about what is happening at the school. You can also download the Myschoolday app for your smart phone to keep up to date on what is happening at school.

Previously, all students were given an agenda book at the start of the school year. This year we have moved to a smart phone app that offers us a digital version of the agenda book. Students and parents are encouraged to download the APP. (our paper agenda books are for our grade 9s this year and very few for those that still would like to use a paper version) We also ask that parents visit our website and go to the section for e-forms and fill out the e-forms listed there. This is very important for us as it helps us have up to date information and reduces our impact on the environment.

Parents should also note the School Events Calendar for 2023-2024 on our school website and available in the Myschoolday app.

ATTENDANCE

Attendance is very important for student success at secondary school. We expect all students to be in attendance on a daily basis and ask that parents work in partnership with us to make sure that students are at school on time ready to learn. With the focus on attendance being so important for student success we request that families do not plan early holidays during the school year. Extended holidays attached to Winter Break and Spring Break can affect the ability of students to achieve to their full potential. Thank you in advance for supporting our staff as they work to give your child the best possible learning experience.

To report a student absence, please do one of the following:

- Call the office
- Email: MoodySecondaryAttendance@sd43.bc.ca please provide the following:
 - Student First Name
 - Student Last Name
 - Student Grade
 - Duration and reason for student absence



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Student Schedules and Course Changes:

When will my child get their course schedule?

Students should be able to access their schedules on the Myed student portal later this week. If students are having a problem accessing Myed they should email 088-Office@sd43.bc.ca. (Grade 9 students will be given a paper copy of their schedule in homeroom on September 5th)

Will they be able to make changes to their schedules?

There will be very few cases where we will be able to make changes to student schedules in September.

Course selection is a process that begins with students in the spring of every school year. We ask students and parents to make informed choices around courses for the upcoming school year. This allows the school to plan and organize a timetable for the school based on student choice.

In June we sent a message home to all families of students going into Grade 10-12 about the limited ability of the school to make course changes. Students had the opportunity in June to do an online course request change form. The counsellors and administration reviewed all requests and where possible tried to accommodate requests. We will not be entertaining course changes as we start the new school year. Counsellors have access to all summer school results and will be making adjustments if needed because of summer school. ***Parents and students should not be contacting counsellors about schedules and course changes. Counsellors will only be working on developing schedules for new students and will not be answering emails from parents and students of returning students that pertain to schedules and course changes.*** There will be a course change form available for those students who need a course change because of one of the following reasons:

- Missing Graduation Requirement
- Post Secondary Requirement
- Completing of a course at summer school
- Order of classes incorrect (i.e. Grade 11 before Grade 10)
- Not enough course (8 required)

No course will be made for the following reasons:

- o Wanting a class in a different block
- o Wanting a different elective
- o Wanting a different teacher
- o Wanting a class with a friend



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Course change form link will be open on September 6th and 7th. You will not be able to access the change form before that date.

[Course Correction Form September 2023](#)

We hope all our students will set high expectations for themselves and reach for their dreams. We are looking forward to working with all our students and families during the 2023-2024 school year.

My office is always open if you would like to come and talk to me about your child or if you would just like to meet the principal. Please also feel free to contact me by email or phone.

Sincerely,

Mr. Jeremy Clarke
Principal
Port Moody Secondary School
jclarke@sd43.bc.ca